

NATIONAL

 SALT LAKE
CITY, UT

Dear

I am asking for your approval to attend the **2024 PSCA National Conference, May 15-17, 2024, at the Hyatt Regency in Salt Lake City, UT**. This educational event provides world-class training covering a wide spectrum of retirement plan topics, such as compliance, communications, investments, financial wellness and more. It is one of the only conferences specific to retirement plans and the longest running (over 76 years). I am eager to attend this event since the training and insights presented here will better prepare me to support our organization with an understanding of best practices for retirement plans and regulatory changes.

In addition, this event will connect hundreds of expert retirement professionals for networking and interaction with leading-edge companies, expert industry speakers and products and services from major retirement providers.

Advantages for our organization

This event will allow me to build on my understanding of retirement plans tailored to our organization's needs. Here are a few advantages:

- Four general sessions with service provider and plan sponsor speakers sharing their expertise
- 20 concurrent breakout sessions on various topics related to plan design, participant engagement/communications, compliance and more
- Plan Sponsor Roundtables by organization size to share concerns and ideas with peers
- Many networking opportunities to learn from other plan sponsor leaders

Summary of costs	
Item	Expenses
Conference fee, includes meals	Free for plan sponsor PSCA members
Hotel	\$249/night plus applicable taxes
Flight	\$400 - \$700
Ground Transportation	\$60
Total	\$958 - \$1,258

I appreciate your consideration of my request. Please take a moment to look at the conference website www.pscanational.org – for an overview of covered topics. I could not be more excited to attend this event, and I'm certain this opportunity will be one of the best investments for myself and the entire organization.

www.pscanational.org